

BENAZIR BHUTTO SHAHEED UNIVERSITY LYARI, KARACHI

B.COM. /A.D.C. BOTH PARTS ANNUAL / SUPPLEMENTARY EXAMINATIONS 20 ____

FOR PRIVATE / EX-CANDIDATES ONLY

Enrolment No. _____

(To be filled in by the Candidate)

Previous Seat No. (If any) of last
Examination with year.
B.Com. / A.D.C. Part-I ____ Year ____
B.Com. / A.D.C. Part-II ____ Year ____

A recent photograph of
the candidate should be**P A S T E D**In this space duly
attested by the Principal
of the concerned CollegeSeat No. _____
(To be filled in by the Office)

Male/Female _____

Medium Offered _____

To,

The Controller of Examinations
BBSU Lyari, Karachi, Sindh

فارم کو مکمل اور تفصیل سے پڑھیں
فارم پر تمام معلومات درج ہیں۔

Sir,

I request your permission to present myself at the ensuing B.Com. / A.D.C. Both Parts Annual / Supplementary Examination 20 _____. The required fee has been deposited through Pay-Order/Fee Voucher in the Bank Account of BBSUL.

Should any of the statements made in this application be found incorrect, or if it appears that in the opinion of the University authorities, I have in any way contravened the provisions of the University Act, Status, Ordinance, Regulations, Rule, Instructions etc., the University may take such action against me as it may deem fit.

My Particulars are given below: (To be written in candidate's own hand writing)

1. Full Name: _____
(IN BLOCK LETTERS AS ENTERED IN THE MATRICULATION CERTIFICATE)2. Father's Name: _____
(IN BLOCK LETTERS AS ENTERED IN THE MATRICULATION CERTIFICATE)

3. Residential Address: _____ Karachi.

4. C.N.I.C. No. _____

5. Date of Birth _____

6. Nationality _____

7. Religion _____

8. Cell No. _____

9. Subjects in which to be Examined. Tick (√) the subjects required to appear in:

B.COM. /A.D.C. PART-I EXAMINATIONS

- Paper-I
(a) amiat / Ethics (For Non-Muslims)
(b) Pakistan Studies
- Paper-II English (Compulsory)
- Paper-III Introduction to Business
- Paper-IV Principles of Accounting
- Paper-V Business Mathematics & Statistics
- Paper-VI Economic Analysis & Policy

B.COM. /A.D.C. PART-II EXAMINATIONS

- Paper-I Business Communication
- Paper-II Principles of Management
- Paper-III Economics Development of Pakistan
- Paper-IV Advanced Accounting & Cost Accounting
- Paper-V Business & Industrial Law
- Paper-VI Optional (Select only one of the following papers)
- a) Auditing & Income Tax Law
- b) Introduction to Computer
- c) Principles of Marketing
- d) Banking and Finance

Indicate particulars of B.Com. / A.D.C. Part-I
Examination if taken previously

Seat No. _____ Year _____

Indicate particulars of B.Com. / A.D.C. Part-II
Examination if taken previously

Seat No. _____ Year _____

Dated: ____/____/____

Signature of Candidate

**CERTIFICATE TO BE SIGNED BY A GAZETTED OFFICER OR AN OFFICER OF AN AUTONOMOUS BODY
OR THE PRINCIPAL OF COLLEGE OR A UNIVERSITY TEACHER**

MARKS OBTAINED OF B.COM./A.D.C. PART-I (To be filled in by the Candidates) If taken previously

S.No.	Year	I (a) 60/20	I (b) 40/13	II 100/33	III 100/33	IV 100/33	V 100/33	VI 100/33	Total 600/198	Result	Remarks

MARKS OBTAINED OF B.COM. /A.D.C. PART-II (To be filled in by the Candidates) If taken previously

S. No.	Year	I 60/20	II 40/13	III 100/33	IV 100/33	V 100/33	VI 100/33	Total 600/198	Result	Remarks

A recent photograph
of the candidate
should be
P A S T E D
In this space duly
attested by the
Principal of the
concerned College

**Signature of the
Principal of College with Official Seal**

Note:

This form should be filled in by the Candidates in their own hand writing and thoroughly checked by the Candidate before is forwarded to the University. The entire responsibility of any eventual mishap to the candidate at the Examination Centre on account of any omission in the forms shall be on the part of the candidate. The University does not under take responsibility to point out omission to the candidates. For any mishap, Controller of Examination will not be responsible.

IMPORTANT INSTRUCTIONS

1. Disabled candidates (if any) are required to arrange the Writer and get the permission letter from Examinations Department 7 days before the commencement of the examination.
2. The application is liable to be rejected if the entries regarding subjects offered, exemption claimed and other requisite particulars are not stated in this form correctly.
3. The Examination form with requisite fee must reach at the office of Controller of Examinations through Fee Voucher on or before the notified date as per procedure along with following supported documents i.e. Attested Photostat copies of C.N.I.C. / Enrolment Card/Registration Card / Admit Card & Marks Certificate of last Examination if taken previously.
4. **Refund of Examination fee:**
5. The Examination fee once paid, shall not be refunded or held in reserve for a future examination except where a candidate falls ill or meets serious accident before the commencement of examination and is thereby prevented from appearing at the examination and sends an application for refund, supported by a medical certificate from a registered medical practitioner in Government service so as to reach the Controller of Examinations within 7 days from the date of commencement of the examination, one half of the examination fee should be refunded under the orders of Vice Chancellor.
6. I have carefully read the above instructions.

Dated: _____

Signature of the Candidate

Signature of Dealing Clerk

INSTRUCTIONS TO CANDIDATES

1. The Examination will be held on the dates, during the hours and at the place according to the program previously notified by the Controller of Examinations.
2. The doors of the Examination Hall will be opened half an hour before the Examination time on the first day and ten minutes on the subsequent dates and will close punctually at the time fixed for the commencement of the Examination after which no candidate will be admitted except with the special permission of the Head-Invigilator, No candidate will be admitted into the Examination Hall who is late by half an hour.
3. No candidate shall be admitted into the Examination Hall without the prescribed Admit Card and Enrolment Card, issued by the University and Identity Card with a photograph duly attested by the Principal of the College or the Head of the Department concerned. Candidates are liable to expulsion from the Examination Hall for failure to produce the University Admit Card, the Enrolment Card and the Identity Card.
4. Candidates are forbidden to carry into the examination Hall or have in their possession while under Examination, any books, notes, papers, writings, scribbling or any other material other than the Admit Card, Enrolment Card, Identity Card, writing requisites, drawing or Mathematical instruments. For any contravention of this rule they are liable to expulsion from the Hall. Before entering the Examination Hall, candidates should leave behind all such articles not connected with examination at a place specially set apart for the purpose by the Head-Invigilator, but such articles may be left there only at the candidate's own risk.
5. Candidates suffering from any form of contagious or infectious disease or from any illness or disease, which in the opinion of the Head-Invigilator is likely to render their presence prejudicial to the general body of the students under examination, will not be admitted into or allowed to remain in the Examination Hall.
6. No candidate will be allowed to leave the Examination Hall until an hour has elapsed from the time when the papers are given or re-enter the Examination Hall after once leaving in finally giving his answer-book.
7. Candidates are required to provide their own writing requisites.
8. No candidate shall write his name, any other thing to disclose his identity on any part of the answer-book. He shall write only his Seat No. Enrolment No., Subject of paper in the space specifically provided on the cover of the answer-book.
9. Candidates should not write any objectionable or improper remarks in their answer-books. They must not write on the question paper or blotting paper or any material or carry away any writing or scribbling from the Examination Hall.
10. Candidates who are found during the Examination to be in possession of books, notes or papers etc. (even if the papers are not in any way connected with the subject under examination) or using or attempting to use unfair means of any kind shall be expelled from the Examination. A candidate while under examination shall not help or try to help any other candidate, nor obtain or try to obtain any help from any other candidate, or any other person. Communication of any sort or in any sort or in any form between a candidate and any other person whether inside or outside the Examination Hall is strictly forbidden.
11. During the period of Examination no candidate shall make any noise, or raise any voice to draw the attention of any invigilator. To draw the examination of an invigilator he may simply rise in his seat without making any noise or disturbance.
12. No one should smoke inside the Examination Hall.
13. Candidates are warned that any breach or attempted breach of any of these or other Examination rules will render them liable to expulsion by the Head-Invigilator from the entire Examination or any part thereof and to such further punishment as the Syndicate may determine.
14. Candidates shall write on both sides of the paper in their answer-books. One or two papers of the answer-book may be used for rough work or calculations and the pages so used shall be clearly struck out by drawing a line across it from top to bottom.
15. Candidates are required to sign their names as and when directed by the Invigilator to do so.
16. In any case not covered by the foregoing rules, reference shall be made to the Head-Invigilator for direction and his decision shall be accepted as final.
17. Notwithstanding the issue of the Admit Card, the Syndicate shall have the right, for any reasons which may appear to them sufficient, to cancel the admission of any candidate to any examination, whether before, during or after the examination.
18. The Syndicate may also debarred a candidate from appearing at any subsequent University Examination or Examination and the decision in all such cases shall be final.
19. Any Communication device are not allowed in the Examination Hall.

Controller of Examinations

INSTRUCTIONS TO CANDIDATES

1. The Examination will be held on the dates, during the hours and at the place according to the program previously notified by the Controller of Examinations.
2. The doors of the Examination Hall will be opened half an hour before the Examination time on the first day and ten minutes on the subsequent dates and will close punctually at the time fixed for the commencement of the Examination after which no candidate will be admitted except with the special permission of the Head-Invigilator, No candidate will be admitted into the Examination Hall who is late by half an hour.
3. No candidate shall be admitted into the Examination Hall without the prescribed Admit Card and Enrolment Card, issued by the University and Identity Card with a photograph duly attested by the Principal of the College or the Head of the Department concerned. Candidates are liable to expulsion from the Examination Hall for failure to produce the University Admit Card, the Enrolment Card and the Identity Card.
4. Candidates are forbidden to carry into the examination Hall or have in their possession while under Examination, any books, notes, papers, writings, scribbling or any other material other than the Admit Card, Enrolment Card, Identity Card, writing requisites, drawing or Mathematical instruments. For any contravention of this rule they are liable to expulsion from the Hall. Before entering the Examination Hall, candidates should leave behind all such articles not connected with examination at a place specially set apart for the purpose by the Head-Invigilator, but such articles may be left there only at the candidate's own risk.
5. Candidates suffering from any form of contagious or infectious disease or from any illness or disease, which in the opinion of the Head-Invigilator is likely to render their presence prejudicial to the general body of the students under examination, will not be admitted into or allowed to remain in the Examination Hall.
6. No candidate will be allowed to leave the Examination Hall until an hour has elapsed from the time when the papers are given or re-enter the Examination Hall after once leaving in finally giving his answer-book.
7. Candidates are required to provide their own writing requisites.
8. No candidate shall write his name, any other thing to disclose his identity on any part of the answer-book. He shall write only his Seat No. Enrolment No., Subject of paper in the space specifically provided on the cover of the answer-book.
9. Candidates should not write any objectionable or improper remarks in their answer-books. They must not write on the question paper or blotting paper or any material or carry away any writing or scribbling from the Examination Hall.
10. Candidates who are found during the Examination to be in possession of books, notes or papers etc. (even if the papers are not in any way connected with the subject under examination) or using or attempting to use unfair means of any kind shall be expelled from the Examination. A candidate while under examination shall not help or try to help any other candidate, nor obtain or try to obtain any help from any other candidate, or any other person. Communication of any sort or in any sort or in any form between a candidate and any other person whether inside or outside the Examination Hall is strictly forbidden.
11. During the period of Examination no candidate shall make any noise, or raise any voice to draw the attention of any invigilator. To draw the examination of an invigilator he may simply rise in his seat without making any noise or disturbance.
12. No one should smoke inside the Examination Hall.
13. Candidates are warned that any breach or attempted breach of any of these or other Examination rules will render them liable to expulsion by the Head-Invigilator from the entire Examination or any part thereof and to such further punishment as the Syndicate may determine.
14. Candidates shall write on both sides of the paper in their answer-books. One or two papers of the answer-book may be used for rough work or calculations and the pages so used shall be clearly struck out by drawing a line across it from top to bottom.
15. Candidates are required to sign their names as and when directed by the Invigilator to do so.
16. In any case not covered by the foregoing rules, reference shall be made to the Head-Invigilator for direction and his decision shall be accepted as final.
17. Not with standing the issue of the Admit Card, the Syndicate shall have the right, for any reasons which may appear to them sufficient, to cancel the admission of any candidate to any examination, whether before, during or after the examination.
18. The Syndicate may also debarred a candidate from appearing at any subsequent University Examination or Examination and the decision in all such cases shall be final.
19. Any Communication device are not allowed in the Examination Hall.

Controller of Examinations



BENAZIR BHUTTO SHAHEED UNIVERSITY LYARI, KARACHI

ADMIT CARD

B.COM. / A.D.C. BOTH PARTS ANNUAL / SUPPLEMENTARY EXAMINATION 20_____
FOR PRIVATE / EX-CANDIDATES ONLY

Enrolment No. _____
(To be filled in by the candidate)

Seat No. _____
(To be filled in by the office)

A recent photograph of
the candidate should be
P A S T E D
In this space duly
attested by the Principal
of the concerned College

Full Name _____
(IN BLOCK LETTERS AS ENTERED IN THE MATRICULATION CERTIFICATE)

Father's Name: _____
(IN BLOCK LETTERS AS ENTERED IN THE MATRICULATION CERTIFICATE)

C.N.I.C. No.

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Address: _____

Subjects, required to appear in Part - I

(I) _____ (II) _____ (III) _____
(IV) _____ (V) _____ (VI) _____
(VII) _____

Subjects, required to appear in Part - II

(I) _____ (II) _____ (III) _____
(IV) _____ (V) _____ (VI) _____

IMPORTANT INSTRUCTIONS:

- The candidate should preserve this card till such time he/she receives his/her Degree.
- Instructions printed on the back of this **ADMIT CARD** must be studied by the candidate very carefully.
- Candidates are hereby directed to complete their Enrolment with the University prior to the declaration of their results. In case they fail to do so their results will be cancelled.
- In case of a walkout, there will be no re-examination under any circumstance(s).
- Any type of communication device (Mobile Phone) is not allowed in the Examination Hall in any circumstances.
- Change of Examination Centre is not allowed.

Signature of Candidate

Controller of Examinations

Form No _____



BENAZIR BHUTTO SHAHEED UNIVERSITY LYARI, KARACHI

IDENTIFICATION SLIP

B.COM. / A.D.C. BOTH PARTS ANNUAL / SUPPLEMENTARY EXAMINATION 20_____
(FOR PRIVATE / EX-CANDIDATES ONLY)

Enrolment No. _____
(To be filled in by the candidate)

Seat No. _____
(To be filled in by the office)

Full Name _____
(IN BLOCK LETTERS AS ENTERED IN THE MATRICULATION CERTIFICATE)

Father's Name _____
(IN BLOCK LETTERS AS ENTERED IN THE MATRICULATION CERTIFICATE)

Name of College _____ **Candidate's Cell No.** _____

Tick (√) the subjects required to appear in:

B.COM. / A.D.C. PART-I EXAMINATION

- Paper-I**
 - (a) Islamiat/Ethics (for non-Muslims only)
 - (b) Pakistan Studies
- Paper-II** English (Compulsory)
- Paper-III** Introduction to Business
- Paper-IV** Principles of Accounting
- Paper-V** Business Mathematics & Statistics
- Paper-VI** Economic Analysis & Policy

B.COM. / A.D.C. PART-II EXAMINATION

- Paper-I** Business Communication
- Paper-II** Principles of Management
- Paper-III** Economic Development of Pakistan
- Paper-IV** Advanced Accounting & Cost Accounting
- Paper-V** Business & Industrial Law
- Paper-VI** Optional any One:
 - a) Auditing & Income Tax Law
 - b) Introduction to Computer
 - c) Principles of Marketing
 - d) Banking and Finance

A recent photograph of
the candidate should be
P A S T E D
In this space duly
attested by the Principal
of the concerned College

Indicate particulars of **B.Com. / A.D.C. Part-I**
Examination if taken previously

Seat No. _____ **Year** _____

Indicate particulars of **B.Com. / A.D.C. Part-II**
Examination if taken previously

Seat No. _____ **Year** _____

Controller of Examinations

Dated _____

Signature of Candidate